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Academic & Research

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ROLE SUMMARY

At this level, role holders will deliver a

REPRESENTATIVE WORK ACTIVITIES

Teaching

Deliver lectures, seminars and tutorials within an established programme, typically at Foundation and/or undergraduate level, for which other members of academic staf retain overall responsibility.

Prepare own teaching activity using materials and curriculum provided, within the framework of the module/degree programme.

Apply ef ective teaching methods, materials and assessment techniques, recognising cultural, equality and diversity challenges.

Refect on student feedback, student performance and peer observation in order to enhance personal teaching skills.

Contribute to teaching-related administr6

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Research

Lead the development of research proposals and projects as self-contained items or as part of a broader programme.

Carry out independent research and act as Principal Investigator/Project Manager.

Supervise research fellows and support ef ective career development.

Manage others in the synthesis, analysis and interpretation of research data.

Secure research funding in accordance with the expectations of the discipline.

Gain funding for, recruit and supervise doctoral students.

Make a signif cant contribution to writing papers for publication in leading academic journals and other relevant media, including lead authorship on occasion.

Disseminate research findings and develop an international reputation through participation in national and/or international conferences, exhibitions etc.

Collaborate with colleagues within the University and at other institutions in the development of original research.

Design and implement research methodologies that add to knowledge and understanding appropriate to the discipline.

Provide expert advice to other staf and students within the university and other relevant institutions and domains.

Participate in peer review activities appropriate to supporting the discipline.

Enterprise and outreach

Design, conduct and/or manage specific consulting, testing and experimental activities and other specialist services to the requirements of clients and customers external to the University.

Liaise with government, industry and other external partners to promote research, solve societal or client problems and develop business opportunities for the University.

Organise seminars, conferences, exhibitions and other events.

Contribute to national committees and/or working groups.

Participate in activities that contribute to the widening participation agenda.

Leadership and management

Take on roles such as Admissions
Tutor, Examinations Of cer,
Dissertation Co-ordinator.

Contribute to the accreditation of programmes and quality control processes.

Provide academic leadership to those working within subject programme areas as a module convenor for a number of modules.

Supervise the work of support staf e.g. in a small teaching or research team.

Participate in University-wide projects or working groups, or be a member of a School board or committee

Actively participate in, or co-ordinate, School and University promotion and recruitment initiatives such as, Open Days and Visit Days.

Undertake research-related administrative activities such as co-ordinating contributions to grant proposals or research papers, organise contracts.

ROLE SUMMARY

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Teaching and learning related scholarship/research

Provide expert advice to staf and students and promote best practice.

Engage with educational and teaching development issues with relevant committees and working groups across the University.

Lead the development of education related research proposals and projects as self-contained items or as part of a BFG 8 8

ROLE SUMMARY

CONTINUED

Research

Contribute to the development of research strategies in the School.

Initiate the development of research proposals and projects as self-contained items or as part of a broader programme.

Lead and manage independent research projects and act as Principal Investigator/ Project Manager. Supervise the work of extended research teams.

Gain funding for, recruit and supervise doctoral students.

Supervise research fellows, support ef ective career development and promote good practice within the School.

Manage and lead research teams in the synthesis, analysis and interpretation of research data.

Secure signif can't research funding in accordance with the expectations of the discipline.

Take the lead in writing papers for publication in leading academic journals and other relevant media.

Disseminate research findings and consolidate international reputation through participation in international conferences, exhibitions etc.

Design and implement innovative research methodologies that add to knowledge and understanding appropriate to the discipline Initiate collaborations with colleagues within the University and at other institutions in the development of original research.

Provide expert advice to other staf and students within the University and other relevant institutions and domains, including contributions to policy.

Enterprise and outreach

Develop and manage specific consulting, testing and experimental activities and other specialist services to the requirements of clients and customers external to the University.

Liaise with, and inf uence government, industry and other external partners to promote research, solve societal or client problems and develop business opportunities for the University.

Negotiate contracts with clients.

Organise seminars, conferences, exhibitions and other events.

Lead on national committees and/or working groups.

Be available to provide expert commentary in a variety of media.

Initiate and manage activities that contribute to the widening participation agenda.

Leadership and management

Contribute to the ef ective management and administration of the School or Department by managing signif cant processes. Take the lead on activities such as: the admissions processes, assessment and exams, quality assurance, REF preparation, international partnerships.

Contribute to the development of the School, or Faculty, teaching and learning strategy and for research strategy.

Take responsibility for the accreditation of programmes and quality control processes.

Act as an internal and external examiner.

Co-ordinate the School's activities and submissions for audits, reviews and accreditation/re-accreditation.

Serve in an academic leadership capacity such as: School Director of Teaching and Learning, School Director of Research, School Director of Postgraduate Research Studies or Head of Department.

Participate in University-wide projects or working groups or committees.

Actively participate in, or co-ordinate, School and University promotion and recruitment initiatives such as, Open Days and Visit Days.